



Ray L. Standish, P.E.
Edward Crumb

Binghamton-Johnson City JOINT SEWAGE BOARD



George Kolba, Jr.
Stephen Andrew
Ron C. Davis

FINAL COPY

MINUTES OF A REGULAR MEETING OF THE BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD

Tuesday, July 10, 2018

Village of Johnson City Municipal Building Conference Room

Members Present: George Kolba, Jr., Chairman *Pro Tem*
Edward Crumb
Steve Andrew
Ronald Davis

Absent: Ray Standish

Also Present: Cathy Young, Superintendent
Charles Pearsall, Business Manager
Chuck Shager, Fiscal Officer and City of Binghamton Comptroller
Al Paniccia, Esq., Counsel
Conrad Taylor, Council Member, City of Binghamton
Bruce King, Village of Johnson City Trustee
Clark Giblin, Village of Johnson City Trustee
Laura Lee Perkins, Transcriptionist

Guest: Don Slota

George Kolba called the meeting to order at 3:05 PM. Four (4) Board Members were present. Member Ray Standish was absent. Attendance sheet was passed for signatures. Fire exits were identified.

Edward Crumb made a motion for the Board to approve the May 8, 2018 Draft Minutes in the form found in the Board folder with changes as shown.

Stephen Andrew seconded the motion
Motion carried 4/0/1 (absent)/1 (vacant)

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-3041
Email: bjcwvtp@stny.rr.com

Chuck Shager presented the Fiscal Officer's Report:

1/1/2018	Beginning Balance		
	Checking	\$ 92,580.64	
	Savings	<u>\$6,665,936.07</u>	
			\$6,758,516.71
6/30/2018	Checking	\$ 865,606.92	
	Money Market	<u>\$6,343,792.94</u>	
			\$7,209,399.86

All municipalities are paid up for the 1st quarter of 2018

Financials:

J-fund numbers are good

- ✓ Personnel – under budget
- ✓ Chemicals – way under budget (Mr. Crumb pointed out that the projected start-up date was earlier this year. The Board must budget for what it is told by the Owners the operating conditions will be)
- ✓ Sludge and Waste Disposal – also way under budget (same reason as Chemicals)

Mr. Shager stated he will be inputting Owner Debt Service-for the first half of the year into MUNIS.

Purchase Orders – need to close out Simmons, if that business is closing-down.

It was noted that Howard Weaver has not gotten back to the Board regarding opening his own business, nor has any formal notice been received from Simmons about a change in its status.

Modular Space Corporation – certified payroll needed; has not been submitted. Mr. Shager stated that it may be appropriate to put the encumbered funds into a reserve.

Ken DelBianco, P.E. has been replaced by Ronald B. Lake, P.E. as the City of Binghamton Project Manager for the JSTP Restoration and Rehabilitation Project.

Charles Pearsall reported that he is beginning to discuss and collect data for the 2017 audit with EFPR Group.

Also reported that the 2019 budget preparation is in process with ongoing work session meetings.

Charles Pearsall reported on the need to go out to bid for both Sodium Thiosulfate and Sodium Hypochlorite contracts. AMREX Chemicals declined extending their contracts at the current bid rates.

Edward Crumb stated that electricity and chemical consumption are weather-dependent, so as not to come up short, it is very important, to budget for a wetter than average year.

DEC stipulated penalties – go into the DEC’s Conservation Fund. The NYS-DEC enforces federal Clean Water Act requirements in New York State on behalf of the U.S. Environmental Protection Agency. (the wording that follows does not correspond to any action taken at the meeting, the Board is NOT challenging any GHD plan, did it approve asking the DEC for relief)

George Kolba suggested sending congratulations to Ron Lake, P.E. and inviting him to the next meeting.

**Superintendent's Report
July 10, 2018**

Violations and Significant Issues

Compliance

Date: June 2018 Average Flow 13.80MGD	Influent	Effluent	Average % Removal	Effluent Limit
CBOD mg/l	250mg/l	155mg/l 17,839lbs/day	38.0%	(Limit 24,840lbs/day) Monitor until Jan 1, 2018 then 5,254lbs/day. \$5K Fine
Suspended Solids mg/l	201mg/l	64mg/l 7,366lbs/day	68.16%	(Limit 12,765lbs/day) Monitor until Jan 1, 2018 then 5,828lbs/day. \$5K Fine
Other: Settleable Solids Max ml/l	9.6ml/l	0.28ml/l	97.08%	Monitor
Total Nitrogen mg/l	May 2018 16.8mg/l	May 2018 14.8mg/l	11.90%	Monitor
Chlorine mg/l	NA	1.72 Max.	NA	2.0Max.
Avg. Temperature	19.9	19.7		

Solids Removed	Mar 2018	Apr 2018	May 2018	June 2018
Digested	0	0	0	0
Lime Stabilized	435.21	489.18	596.45	485.8
Total	435.21	489.18	596.45	485.8
Grit	0	0	0	0
Screenings	8.22	3.51	13.56	2.7
Grease	3.75	3.27	8.25	5.67

Operations Summary, Construction and Related Issues

- The plant is having operational challenges with chemical storage capacity for the disinfection process related the warm weather. Amrex is assisting us in providing deliveries of chemicals and onsite storage totes to expand our storage capacity.
- Pump 2 has been pulled and repaired at the contractor's expense and refurbished under the owner's contract. The pump arrived in late June and is in reinstalled. (wording appears to be missing in the prior sentence). It will remain offline until the headworks screening is completed but is available for service if necessary.
- The Administration building is nearing completion. Plant staff have moved into both the upper and lower level, however there are still outstanding items that need to be addressed. Punch list items are in the process of being identified and completed.
- Plant employees received training on the operation of the new scrubber building, however, the system has not yet been turned over to the plant for operation pending the completion of punch list items. PC Construction is operating the process in the interim.

Other

- The Water Quality Improvement Contract went out to bid. Bids were to be received back June 26, 2018, however no bids were submitted. John LaGorga, GHD, proposes to rebid with some changes to completion dates and methods.
- The monthly meeting with the DEC was held on July 3, 2018. An update on the construction progress was given and deadlines for meeting permit requirements was discussed. Modifications to the consent order may be necessary.
- Request board approval for 3 employees to attend a three-day course Grade 4 training in Morrisville, NY and to provide an advance or reimbursement for costs incurred.

See LaGorga email to Superintendent Young contained in the Board folder.

Stephen Andrew asked whether the Grant was in jeopardy. Superintendent Young reported that as long as work is being done, the State will not hold back the Grant, but want to see work moving forward.

Mr. Kolba wants warning signs added to the WQIP scope in case of high water conditions in the river for emergency boats so that they don't run into WQIP structures.

Stephen Andrew made a motion for the Board to proceed per John LaGorga's email.

George Kolba, Jr. seconded the motion

Edward Crumb wants the bid documents separated with respect to non-WQIP scope items, to run concurrently, but separate.

Conrad Taylor asked why separate the bids? Wants to bring to Council meeting – all agreed.

Bruce King suggested not holding up the work; bring in a sub to do outfall work

Edward Crumb still wants the bids to be separate.

Cathy called John LaGorga at 4:20 PM; no answer; Cathy texted him.

Motion postponed until Board hears from John LaGorga

Edward Crumb made a motion for the Board to authorize 3 Plant employees to attend a 3-day Grade 4 Course in Morrisville, NY and to approve reimbursement pursuant to the Travel Policy. Employees attending: Ernie Griffiths, Gary Edwards, and Jake Rolston.

Stephen Andrew seconded the motion

Motion carried 4/0/1 (absent)/1 (vacant)

John LaGorga called in at 4:07 PM

Edward Crumb inquired of John LaGorga regarding Bid Items 4 and 5 regarding the outfall and the riverbank armoring. Can that be done as a separate bid? It is a different kind of work than the other work.

Mr. LaGorga stated that these items are each Alternate Bid Items:

E1 – Effluent channel

E2 – Bank protection along the Susquehanna River

E3 – Heavy stone fill

E4 – Re-establishing west bank of Fuller Hollow Creek

Mr. LaGorga stated that the reason these items were put into this bid document, the City and Village felt we could get competitive bid price instead of negotiating Change Orders. The Board pushed back, which is why the bid documents contain that the Board has no obligation to award a contract for these items clearly worded in document. Mr. LaGorga read the wording in the bid documents – very clearly stating that Board does not have to accept any bid or award a contract for any alternate.

Al Paniccia asked about the schedule to get the bid documents out; Mr. LaGorga stated that the design is complete, so everything should be ready, by the middle/end of next week.

Mr. Paniccia also mentioned safety and emergency boat warnings when the river level is high.

John LaGorga will add warnings up and down stream – going to use signage to add warning signs. An allowance for this is included in the Bid Form.

Conference call ended at 4:20 PM

Motion (above) to proceed with bid documents passes 4/0/1 (vacant)

Jason Greene, P.E. – GHD Report regarding Industrial Wastewater Pretreatment Program – see report in Board folder.

Chuck Shager exited the meeting at 4:25 PM

Mr. Greene inquired about the needed change to the Rules and Regulations, clarifying limits.

Fines were voted on at the last Board meeting (part of the annual fee schedule).

Jason Greene exited meeting at 4:28 PM

Committee Reports:

Construction Stephen Andrew – nothing to report

Finance Edward Crumb – an amendment is needed to the budget preparation schedule; we are unable to use Johnson City Conference room on 7/17.

Edward Crumb made a motion for the Board to hold the next Budget meeting at the Plant in the Conference Room of the Administration Building.

Stephen Andrew seconded the motion

Motion carried 4/0/1 (absent)/1 (vacant)

Edward Crumb reported that the next Board meeting is August 14, which is the deadline under IMA to submit the proposed budget to Owners. He is proposing that a letter be sent to the Owners requesting an additional 3 days to submit the proposed budget, to be signed by George Kolba, Jr. Board consensus was that the letter be sent.

Flow Management - Edward Crumb nothing to report

Personnel Stephen Andrew working on Contract wording

Ad Hoc Ronald Davis nothing to report

Michele Cuevas reported that she has still had no contact from ERISAprós.

Tom Surowka and Tom Augostini are both involved – Business Manager Charles Pearsall will reach out to them for help.

Edward Crumb stated that he needs numbers on Personnel for budget preparation work because they will impact benefits.

George Kolba, Jr. made a motion for the Board to adjourn the meeting
Stephen Andrew seconded the motion
Motion carried 4/0/1 (absent)/1 (vacant)

Meeting adjourned at 4:40 PM

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Ray Standish, P.E., City of Binghamton, City Engineer
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