



Ray L. Standish, P.E.
Gary Holmes
Edward Crumb

Binghamton-Johnson City JOINT SEWAGE BOARD



Stephen Andrew
George Kolba, Jr.
Ron C. Davis

FINAL COPY

MINUTES OF A REGULAR MEETING OF THE BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD

This meeting was originally scheduled for 03/14/17 postponed due to major snowstorm

Thursday, March 16, 2017
Conference Room, Office Building, JSTP

Members Present: George Kolba, Jr., Chairman *Pro Tem*
Edward Crumb
Ronald Davis
Steve Andrew 4:08 PM VIA iPHONE
Ray Standish
Gary Holmes

Also Present: Cathy Young, Superintendent
Howard Reeve, Facilities Engineer
Charles Pearsall, Business Manager
Michele Cuevas, Confidential Secretary
Chuck Shager, City of Binghamton Comptroller
John Perticone, Esq., Co-Counsel
Alfred Paniccia, Jr., Esq., Co-Counsel
Conrad Taylor, City of Binghamton Councilman
Laura Lee Perkins, Transcriptionist

Chairman George Kolba called the meeting to order at 4:05 PM. Five Board Members were present. Sign-in sheet was passed for signatures. Fire exits were identified.

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-3041
Email: bjcwwtp@stny.rr.com

Chuck Shager presented the Fiscal Officer's Report:

1/1/2017 Beg. Balance		
Checking	\$ 888,759.69	
Savings	<u>\$9,575,403.32</u>	
Total		\$10,463,983.01
2/2 8/17		
Checking	\$1,255,513.91	
Money Market	<u>\$9,578,067.06</u>	
		\$10,833,581.87

Chuck Shager reported that all municipalities had either paid their First Quarter Estimated Bill or had taken a credit. The Second Quarter Estimated Bills will be sent to the Board Secretary tomorrow.

(Steve Andrew joined the meeting via video conference. All Board Members are now present).

Edward Crumb made a motion for the Board to ratify the updated final billing 2015 v1.0J dated February 13, 2017 in the total amount of \$14,128,668.00.

Ronald Davis seconded the motion

Motion carried 6/0

Charles Pearsall reported

- Legal bills for the Lead Agency litigation have been received.
- 2016 final Flow Credit Bank statements have been mailed to the Municipal Users.
- Lease Agreement for temporary office space has funds set aside by the Owners.
- IWWPP Contract with GHD expires in March; GHD has agreed to renew by extending the present contract on the same terms and conditions.
- WQIP proposal from GHD – the Owners have approved legislation for accepting the grant for the WQIP. Co-Counsel Paniccia asked whether a signed agreement for the 2011 grant is in place. The 2013 grant agreement has not been presented for review yet.

Gary Holmes made a motion for the Board to approve the Lease Agreement for 4301 Vestal Road as presented and negotiated by counsel for a 24-month term, with option to cancel at the end of any month after the first year.

Ray Standish seconded the motion

Motion carried 6/0

Edward Crumb made a motion for the Board to the extend the IWWPP consulting contract with GHD for an additional one-year term from 4/1/17 to 3/31/18 at the same terms, conditions and \$80,000.00 funding under budget line J8130.54801 (Industrial Pretreatment).

Ronald Davis seconded the motion

Motion carried 6/0

Chuck Shager exited the meeting at 4:23 PM.

**Superintendent's Report
March 14, 2017**

Violations and Significant Issues

Compliance

Date: February 2017 Average Flow	Influent 20.03mgd	Effluent	Average % Removal	Effluent Limit
CBOD	178	103	42.13%	Monitor
Suspended Solids	164	56	65.85%	Monitor
Other: Settleable Solids Max	8.4	0.73	91.31%	Monitor
Total Nitrogen	Jan17.7	Jan 16.9	4.52%	Monitor
Chlorine	NA	1.67 Max.	NA	2.0Max.
Avg. Temperature	10.6	10.8		
Solids Removed	Nov 2016	Dec 2016	Jan 2017	Feb 2017
Digested	0	0	0	0
Lime Stabilized	617.04	634.35	480.14	509.65
Total	617.04	634.35	480.14	509.65
Grit	9.66	5.03	2.48	6.15
Screenings	6.56	8.76	7.8	7.81
Grease	3.21	0	0	0

Operations Summary, Construction and Related Issues

- The Temporary header for settling tanks 1 thru 6 is now in service for the bypass for both the Binghamton and JC flows. This means there is no longer any grit removal for flows to the plant. The Johnson City bypass was completed on February 13. The plant will experience 5 variations of flow paths coming into the plant between now and when the project is completed.
- Performance of CEPT is marginal due to changes in injection points and flow. Process testing was completed and an alternative product has been recommended by our supplier. We will begin a trial of the product in the next week.
- Mechanics performed inspections on all influent pumps and found excessive wear on Binghamton influent pumps. Flgyt has been contacted and we have requested an onsite evaluation from them.
- The annual DEC Inspection occurred on March 1.
- Grease Build Up is occurring in the channel off of the settling tanks. We will be seeking proposals for the removal

- Temporary Odor control has been investigated and we have cost estimates for approximately 6 month rental in 2017. This is necessary as there will be a concern for the odor in warm weather months as the upgrades to the odor control building will not be completed.
- Flood wall work continues and is anticipated to be completed on schedule in mid-2017.
- Superintendent requests reimbursement for travel to Albany for deposition Monday March 20th thru Thursday March 24th. This is also needed for Gary Holmes, Craig Matias, and Elliott Wagner.
- Schwing Screw conveyor standardization for parts.
- Contract for GHD WQIP

Edward Crumb made a motion for the Board to approve a travel allowance in accordance with Travel Policy for the Superintendent, the Head Operator, Head Electrician, and one (1) Board Member to attend depositions to be paid out of the litigation budget line (J8130.54430.BAF). Steve Andrew seconded the motion
Motion carried 6/0

Howard Reeve presented the Schwing Bioset proposal for temporary odor control. Rental cost is \$110,000 for six months not including unloading and demobilization. The Board will need to install a 12' x 18' pad (minimum 6" thick) for the unit. He is also requesting that Schwing be declared the sole source for the solids handling conveyor screw as they are the only ones who make a conveyor screw that fits.

Gary Holmes made a motion for the Board to approve the contract for \$110,000.00 to be encumbered and paid for from Budget Line J8130.54520 (Equipment Lease/Rental). Ray Standish seconded the motion
Motion carried 6/0

Gary Holmes made a motion for the Board to declare Schwing Bioset the sole source for the solids handling conveyor system. George Kolba seconded the motion
Motion carried 6/0

Ray Standish made a motion for the Board to purchase the solids handling conveyor screw from Schwing in the amount of \$23,242.25 to be paid from the mechanical budget line (J8130.54621). Edward Crumb seconded the motion
Motion carried 6/0

COMMITTEE REPORTS:

Gary Holmes – Construction – reported on the Lead Agency projects. Selective demolition work in the C/N-Cells continues. The Secant Pile Wall is 99% complete. The Flood Wall is on schedule. Coordination is being made for the new outfall so that Streeter can remove the existing outfall and install the remaining section of Flood Wall along the river. Electrical and HVAC work is ongoing in the Head House and Administration Building in conjunction with the General Contractor's progress. The General Contractor is looking into adding a second shift. A joint meeting of the Owners' legislative bodies is planned to discuss adjustments to bonding for the Project.

Steve Andrew – Personnel – reported on a proposed Memorandum of Understanding regarding call-ins during the Thanksgiving and Christmas holiday periods.

Edward Crumb – Finance – reported on work related to the Final Bill process and billable flow determinations for 2016. The IWWPP surcharge rate determination for 2016 is nearing completion.

Steve Andrew exited the meeting at 5:37 PM. A quorum of five Board Members remains present.

Ronald Davis – Ad Hoc – introduced the new Board stipend credit reporting sheets. The intent is that these would be completed and submitted monthly. A computerized template will be sent to Board Members, although the form can also be completed and submitted manually.

Edward Crumb – Flow Management – nothing to report

Correspondence was reviewed as included in the Board folder.

Conrad Taylor exited the meeting at 5:42 PM

Ray Standish made a motion for the Board to adjourn.

Ronald Davis seconded the motion

Motion carried 5/0/1 (SA, absent)

Meeting adjourned at 6:02 PM

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Ray Standish, P.E., City of Binghamton, City Engineer
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