



Binghamton-Johnson City JOINT SEWAGE BOARD



Ray L. Standish, P.E.
Gary Holmes
Edward Crumb

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

FINAL COPY

MINUTES OF A MEETING OF THE BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD

Tuesday, January 10, 2017
Conference Room, Office Building, JSTP

Members Present: George Kolba, Jr., Chairman *Pro Tem*
Edward Crumb
Ronald Davis
Steve Andrew VIA FACETIME
Ray Standish
Gary Holmes

Also Present: Cathy Young, Superintendent
Howard Reeve, Facilities Engineer
Charles Pearsall, Business Manager
Michele Cuevas, Confidential Secretary
Chuck Robinson, Assistant City of Binghamton CPA
Marty Meaney, Village of Johnson City Trustee
John Perticone, Esq., Co-Counsel
Alfred Paniccia, Jr., Esq., Co-Counsel
Laura Lee Perkins, Transcriptionist

Guests: John LaGorga, GHD
George Fowler, Woidt Engineering

Chairman George Kolba called the meeting to order at 3 PM. All Board Members were present. Sign-in sheet was passed for signatures. Fire exits identified.

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-3041
Email: bjcwwtp@stny.rr.com

Chuck Robinson presented Fiscal Report

1/1/2016 Beg. Balance		
Checking	\$1,730,685.42	
Savings	<u>\$8,662,647.08</u>	
Total		\$10,393,332.50
12/31/16 Revenue YTD	\$10,754,281.05	
12/31/16 Disbursements YTD	<u>\$10,683,630.54</u>	
Balance		\$10,463,983.01
Checking	\$ 888,579.69	
Money Market	<u>\$9,575,403.32</u>	
		\$10,463,983.01

Debt is affecting final billing

Edward Crumb made a motion for the Board to ratify the further revised 2015 audit as prepared by our auditor, Mike Licon and to have the appropriate reports circulated

Gary Holmes seconded the motion

Motion carried 6/0

Edward Crumb made a motion for the Board to declare the Digester 3 cover as surplus based on Project Manager's recommendation and to authorize the Business Manager to place the same for auction through the National Auction Services x 30 days

Ronald Davis seconded the motion

Motion carried 6/0

George Kolba, Jr. made a motion for the Board to accept the FEMA checks

Ronald Davis seconded the motion

Motion carried 6/0

Charles Pearsall reported that the refuse hauling bids would be opened on January 11.

Charles Pearsall reported that he will send out the 2016 flow notices

Charles Pearsall reported there would be an increase in the Simmons Lease at the Hilltop Building.

Charles Pearsall reported that the Hillside Building has space the Plant can lease for \$19.00 per square foot

KinderCare has 3600 square feet of space at \$12.00 sq ft

Edward Crumb made a motion for the Board to approve the renewal of the Simmons Lease for \$875/month retroactive to 1/1/17

Ronald Davis seconded the motion

Motion carried 6/0

Edward Crumb made a motion for the Board to approve amendments to the appropriate budget lines and to submit RFL to the Legislative bodies for the following purposes regarding the : BAF legal – encumber & carry PO T4003020 - \$139,763 and \$54,418 and forward to the Clerk of the Works

Ronald Davis seconded the motion

Motion carried 6/0

Edward Crumb made a motion for the Board to cancel PO 14000546 for We Care Organics for Digester 1 and 2 cleaning and transfer funds to Capital Contingency line

George Kolba, Jr. seconded the motion

Motion carried 6/0

Chuck Robinson exited meeting at 3:45 PM

Superintendent Report by Cathy Aingworth **Superintendent’s Report
January 10, 2017**

Violations and Significant Issues

- Spill/ Overflow of grit system on January 4

Compliance

Date: December 2016 Average Flow	Influent 15.03mgd	Effluent	Average % Removal	Effluent Limit	
CBOD	203	131	35.47%	Monitor	
Suspended Solids	186	50	73.12%	Monitor	
Other: Settleable Solids Max	10.6	0.17	98.40%	Monitor	
Total Nitrogen	Nov. 28.2	Nov. 21.9	22.34%	Monitor	
Chlorine	NA	1.55 Max.	NA	2.0Max.	
Avg. Temperature	14.0	13.5			
Solids Removed		Sept 2016	Oct 2016	Nov 2016	Dec 2016
Digested		0	0	0	0
Lime Stabilized		673.13	681.54	617.04	634.35
Total		673.13	681.54	617.04	634.35
Grit		8.02	8.34	9.66	5.03
Screenings		20.91	8.93	6.56	8.76
Grease		0	3.12	3.21	0

Superintendent Report Cont.

Operations Summary, Construction and Related Issues

- The Temporary header for settling tanks 1 thru 6 is now in service for the bypass for Binghamton flows.
- NY alert January 4: Precipitation and snow melt increased our flow and we had an overflow from the grit system onto the pavement area west of the JC grit building in close proximity to a storm drain that empties into Fuller Hollow Creek. I estimate the spill to be less than 500 gallons. It lasted for less than 5 minutes.
- Chemical Bulk Storage Update: Plant staff met with GHD to review our current storage and update the required Spill Response Plan.
- Temporary Odor control is being investigated and costs are still an unknown at this point. This will be a concern for the warm weather months as the upgrades to the building will not be completed.
- Flood wall work continues and is anticipated to be completed on schedule in mid-2017

Other Items

- The Superintendent attended the Governor's Conference on Sustainable Development on December 21, 2016 at Binghamton University.
- We are working with GHD on the current and recently awarded WQIP projects. GHD will be updating the board on progress.
- Travel / Training Approval Request: Electrical training February 28th to March 3 for 2 employees to attend in Philadelphia, PA. The cost is \$1849.00 per person plus hotel and per diem expenses.

Edward Crumb made a motion for the Board to amend the additional authorization for travel to \$256 for 1 and \$460 for transportation per Travel Policy
Stephen Andrew seconded the motion
Motion carried 6/0

Quarterly Summary on web page
Milestone dates to DEC

John LaGorga and George Fowler – Woidt Engineering update – WQIP

Gary Holmes made a motion for the Board to act on proposal
Ray Stanton seconded the motion
Motion carried 6/0

Committee Reports

Gary Holmes – Construction

Ed Crumb – Finance

Ed Crumb – Flow Management

Stephen Andrew – Personnel

Ronald Davis – Ad Hoc

Stephen Andrew made a motion for the Board to adjourn

Edward Crumb seconded the motion

Motion carried 6/0

Meeting adjourned at 4:57 PM

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Ray Standish, P.E., City of Binghamton, Acting Engineer
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