

# **FINAL COPY**

## **MINUTES OF A CONTINUATION MEETING BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD**

**Tuesday, October 21, 2014**

**Conference Room, Training and Office Building, JSTP**

Members Present: Eugene Hulbert, Sr., Chairman  
George Kolba, Jr., Vice-Chairman  
Edward Crumb  
Ronald Davis

Members Absent: Steve Andrew  
Gary Holmes

Also Present: Cathy (Aingworth) Young, Superintendent  
Charles Pearsall, Business Manager  
Michele Cuevas, Confidential Secretary  
Alfred Paniccia, Jr., Esq., Co-Counsel  
Laura Lee Perkins, Transcriptionist  
Jerry Motsavage, City Council member (arrived at 3:30 pm)  
Chuck Shager, City of Binghamton Comptroller (arrived at 3:39 pm)

Absent: John Perticone, Esq., Co-Counsel

Chairman, Eugene Hulbert, Sr. called the meeting to order at 2:58 PM. A quorum of four (4) Board Members is present. Sign-in sheet passed for signatures.

Business Manager Charlie Pearsall presented an overview of the bids received for the new dump truck.

George Kolba, Jr. made a motion for the Board to piggyback via the Onondaga County bid for purchase of a new dump truck with a drip edge on the back from Stadium International in a not-to-exceed amount of \$150,000 to be paid from budget line JH8130.554064

Ronald Davis seconded the motion

Motion carried 4/0/2 (SA, GH absent)

George Kolba, Jr. made a motion for the Board to reject all truck bids received

Ronald Davis seconded the motion

Motion carried 4/0/2 (SA, GH absent)

Business Manager Charlie Pearsall presented an overview of the proposals received for payroll processing services. It was noted that Paymaster had not included pricing for a biometric time clock and associated software. Our Computer estimates that it would cost the Board \$400-1,700 to procure a compatible biometric time clock and software.

George Kolba, Jr. made a motion for the Board to accept the proposal of ADP for Payroll Services for 2015 and authorize the Chairman to sign the contract for the same.

Ronald Davis seconded the motion

Motion carried 4/0/2 (SA, GH absent)

Business Manager Charlie Pearsall presented an overview of the proposals received for actuarial services for post-employment benefit liabilities.

Edward Crumb made a motion for the Board to accept the proposal for Actuarial Services of Jefferson Solutions, Inc. for \$2,950.00 for the 2013 financial period to be paid from budget line J8130.54410

Ronald Davis seconded the motion

Motion carried 4//02 (SA, GH absent)

Ronald Davis made a motion for the Board to authorize the Superintendent or her designee to purchase two (2) temporary covers for the Digester No. 3 from Tractor Supply Company for a not-to-exceed amount of \$2,000 to be paid from budget line JF8130.559112

George Kolba, Jr. seconded the motion

Motion carried 4/0/2 (SA, GH absent)

Edward Crumb made a motion for the Board to approve Change Orders #4 and #5 for modular building construction from ModSpace in the amounts of \$10,986.36 and \$3,520.30, respectively, to be paid from budget line JH8130.554008

Ronald Davis seconded the motion

Motion carried 4/0/2 (SA, GH absent)

## Committee Reports

Structure and Flood: Eugene Hulbert, Sr. noted the update provided by Simmons regarding the environmental assessment. He has spoken with Griffiths Engineering, and we are awaiting their updated plans. The current goal is to be able to advertise for bids by February 1<sup>st</sup>, but no contracts can be awarded until FEMA obligates funding for the project and the Congressional notification process has been completed.

Finance: Edward Crumb reported on the status of the 2013 final billing calculation. Chuck Shager discussed a proposal to consider reducing the capital component of the billing by \$2 million based on cash flow considerations and the money not being spent. This would be in addition to the legislation approved during 2013 to reduce the Board's capital fund budget by \$982,626.25 based on reassignment of responsibility for three projects to the City of Binghamton as Lead Agency. Mr. Shager also noted concerns with the approach suggested by Gary Holmes for the Owners to pursue short-term borrowing at 0% interest from the NYS-EFC Storm Mitigation Loan Program as this approach would add requirements and potential costs to the work. Mr. Crumb noted his concern that the Board proceed promptly, especially so that municipalities that may owe a substantial balance are not blind-sided. Mr. Crumb also noted, with respect to the annual insurance appraisal update, that information on values removed by demolition and/or transferred to other locations need to be quantified and incorporated into the schedule so that we do not pay for insurance on property/assets that are no longer present.

Flow Management: Consensus was reached to postpone the next Steering Committee meeting to January 2015 (after any new elected officials have begun their terms).

Construction: Expansion of parking was discussed. In order to provide the Electrical and Instrumentation Department with temporary working/shop space in conjunction with demolition of the Compost Facility, and pending construction of a replacement building with shop space, the red trailer will remain, so that space cannot yet be used for parking. Discussion also took place regarding fencing, and Chairman Hulbert assigned this matter to the Ad Hoc Committee to work with the Superintendent on. Chairman Hulbert presented an update on Spensieri near-term work plan on the Digester No. 3 Leak Repair and Coating project. Superintendent Young noted the City of Binghamton's request for access to Digester Nos. 1 and 2 in order for GHD to perform a full structural analysis.

Operations: Superintendent Young reported that flow through the first stage of the Pilot Plant is to begin tomorrow, October 22<sup>nd</sup>. Regarding enclosing the Pilot Plant to protect from freezing, Kruger has agreed to supply or pay for the supply of materials. Chairman Hulbert stated that he would like to have a special committee appointed to meet with NYSEG to discuss what their plan is to supply and maintain power reliably. Superintendent Young reported on the status of developing a specification to procure asset management software.

Ronald Davis made a motion for the Board to approve Change Order #1 from Westphalia for centrifuge scroll repair in a not-to-exceed amount of \$5,000 to be paid from budget line J8130.55621

George Kolba, Jr. seconded the motion  
Motion carried 4/0/2 (SA, GH absent)

Edward Crumb made a motion for the Board to contingently approve the Binghamton University New Sewer Connection application for the Smart Energy Building on Murray Hill Road for 12,150 gallons per day average daily wastewater flow with the contingency that BU must exchange corresponding Flow Credits prior to making the connection.

George Kolba, Jr. seconded the motion  
Motion carried 4/0/2 (SA, GH absent)

A special Board Meeting is scheduled for next Tuesday, October 21, 2014 at 5:00pm in the Conference Room of the Training and Office Building. The next regular meeting is scheduled for Thursday, November 13, 2014 at 3:00 PM in the Conference Room of the Training and Office Building.

George Kolba, Jr. made a motion for the Board to adjourn  
Edward Crumb seconded the motion  
Motion carried 4/0/2 (SA, GH absent)

Meeting adjourned at 5:45 PM

Respectfully submitted,

Laura Lee Perkins  
Transcriptionist

cc: Board Members  
Mayor Rich David, City of Binghamton  
Mayor Greg Deemie, Village of Johnson City  
City Clerk, City of Binghamton  
Village Clerk/Treasurer, Village of Johnson City  
John Perticone, Esq.  
Alfred Paniccia, Esq.  
Chuck Shager, Fiscal Officer  
Catherine Young, Superintendent  
Brown & Brown Empire State  
Haylor Freyer & Coon  
Robert Bennett, P.E., Village of Johnson City, Engineer  
Gary Holmes, P.E., City of Binghamton, Acting Engineer  
File